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Southend-on-Sea Borough Council

Department of the Chief Executive

John Williams - Director of Democratic & Legal Services

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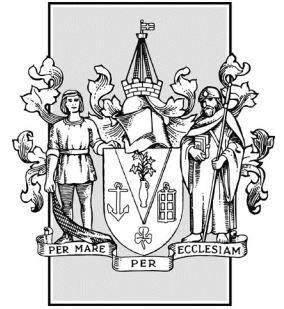
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Dear Councillor

PLACE SCRUTINY COMMITTEE - MONDAY, 27TH NOVEMBER, 2017

Please find enclosed, for consideration at the next meeting of the Place Scrutiny Committee taking place on Monday, 27th November, 2017, the following report(s) that were unavailable when the agenda was printed.

Agenda No	Item
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- | | |
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| 9. | Minutes of the meeting of the Chairmen's Scrutiny Forum held on Monday 20th November 2017 |
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Yours faithfully

Tim Row
Principal Democratic Services Officer

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SOUTHEND-ON-SEA BOROUGH COUNCIL

Meeting of Chairmen's Scrutiny Forum

Date: Monday, 20th November, 2017
Place: Committee Room 2 - Civic Suite

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Present: Councillor B Ayling (Chair)
Councillors C Nevin and P Wexham

In Attendance: F Abbott, J K Williams and T Row

Start/End Time: 6.00 - 6.45 pm

1 Apologies for Absence

Apologies for absence were received from Councillors Davies, Kenyon and Robinson.

2 Declarations of Interest

No declarations of interest were made at the meeting.

3 Minutes of the Meeting held on Tuesday, 20th June, 2017

Resolved:-

That the Minutes of the Meeting held on Tuesday, 20th June, 2017 be confirmed as a correct record and signed.

4 Update on in depth projects 2017/18

The Forum received an update and discussed the progress on the in depth scrutiny projects being undertaken in 2017/18:-

- (a) Connecting communities to avoid isolation – People Scrutiny Committee
- (b) Maximising the use of technology through Smart Cities and Digital Futures agendas – Place Scrutiny Committee
- (c) Enforcement resources for Southend – Policy & Resources Scrutiny Committee.

5 Any Items from Forum Members

Training

The Forum discussed training provided in relation to the Scrutiny function including a recent event at Thurrock Council on 13th November 2017 which had been attended by Councillor Davies. The slides used in the training will be circulated to the Forum when available.

In terms of future training requirements, an in-house session targeted at new Members (and co-opted members) will be organised early in the new Municipal Year. The session will be based on the Scrutiny Guide which is kept up to date

and is available on the Council's website. Officers confirmed that they will be happy to arrange additional Scrutiny training as and when required.

6 Date of next meeting

The next meeting of the Forum will be held in late May / early June 2018.